

# Minutes of Monthly Meeting

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<b>Date</b>	08.05.2015
<b>Time</b>	19:00 – 20:30
<b>Venue</b>	GZ Oerlikon
<b>Attendees</b>	Pratyush, Deepika, Rajdeep, Hans, Kamlesh, Rajesh, Doris, Indranil, Namita, Vineet (New)

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<b>Topic</b>	<b>SACSAS</b>
<b>Summary</b>	1. New Dampi: Transfer through US funds.
<b>Action Point</b>	
<b>Responsibility</b>	Namita
<b>Timeline</b>	----

<b>Topic</b>	<b>VMS</b>
<b>Summary</b>	1. Fund is transferred; Receipt is not received yet. 2. Funds for site visit of projects: Person will be reimbursed by Asha-Zurich volunteer and that volunteer will be reimbursement afterwards from Asha-Zurich. 3.
<b>Action Point</b>	---
<b>Responsibility</b>	Samyukta
<b>Timeline</b>	

<b>Topic</b>	<b>LBP</b>
<b>Summary</b>	1. 50% Fund Transfer is done; Receipts are not received yet. 2. Site visit is possible in July onwards. 3. LBP project is going as per requirements. 4. Rajdeep is in touch with a person for site visit of the project-sites.
<b>Action Point</b>	--
<b>Responsibility</b>	Rajdeep
<b>Timeline</b>	--

<b>Topic</b>	<b>Site visit of projects</b>
<b>Summary</b>	Funds for site visits are capped at 400 CHF (travel, food, and accommodation are covered). If extra money is required

<b>Action Point</b>	then project coordinators can increase the amount. [10 YES, 0 NO]
<b>Responsibility</b>	--
<b>Timeline</b>	-- All committee members
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<b>Topic Summary</b>	<b>Zurich Marathon</b>
	<ol style="list-style-type: none"> <li>1. 26,000 CHF raised, out of that 17,700 CHF are recovered.</li> <li>2. Send email ids of all donors to associated runner so that they can send 'thank you' mail to them, along with a template of the 'thank you' mail.</li> </ol>
<b>Action Point</b>	--
<b>Responsibility</b>	Mail sending will be done by Namita
<b>Timeline</b>	--

<b>Topic Summary</b>	<b>WYOP Run</b>
	<ol style="list-style-type: none"> <li>1. 20% profit will go to Asha-Zurich.</li> <li>2. Run for 2.5Km, 7Km (Individual) and 1.6Km (for family) will be organized.</li> <li>3. Registration will be done online.</li> <li>4. 16-volunteers required.</li> </ol>
<b>Action Point</b>	--
<b>Responsibility</b>	WYOP Team
<b>Timeline</b>	--

<b>Topic Summary</b>	<b>Painting Workshop</b>
	<ol style="list-style-type: none"> <li>1. It will be organized in Aargau.</li> <li>2. 1-2 volunteers are required.</li> <li>3. 100% donation to Asha-Zurich.</li> <li>4. Painting-workshop-webpage/site will be created by Rajesh.</li> <li>5. Organizer can promote painting event at WYOP run by distributing flyers.</li> </ol>
<b>Action Point</b>	--
<b>Responsibility</b>	Rajesh and others.
<b>Timeline</b>	--

<b>Topic Summary</b>	<b>KiTi-Hof (Kind und Tier)</b>
	<ol style="list-style-type: none"> <li>1. Prat will ask and confirm the final agreement.</li> <li>2. Doris and Deepika are interested in the volunteering work.</li> </ol>
<b>Action Point</b>	--
<b>Responsibility</b>	-- Pratyush, Doris, and Deepika

<b>Timeline</b>	--
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<b>Topic</b>	<b>United Nations Conference</b>
<b>Summary</b>	<ol style="list-style-type: none"><li>1. Pratyush and Doris are going to attend the conference.</li><li>2. Deepika and Samyukta are showed interest but haven't confirmed their presence.</li><li>3. Final date for conference is not yet confirmed.</li></ol>
<b>Action Point</b>	--
<b>Responsibility</b>	-- Pratyush
<b>Timeline</b>	--