

Asha for Education™

Site Visit Questionnaire

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Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Parts B & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

Date: 25/09/2015

Name of the Project: PALAS

Name of the Organisation Running the Project (if different): VISHWA MANDAL
SEVASHRAM

Was your site visit announced? Yes, it was planned

No, it was a surprise visit

	Project Contact	You Name (Asha volunteer conducting the visit)
Name	FR. NEELAM LOPES S.J.	
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PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development 100% Education 100% Health 60%
Other ___% (please specify) _____

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

GRASSROOT BASED WITH TRUSTEES WORKING ON THE FIELD.

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
	NO OTHER ORGANISATION WORKING.

PART B: The organization and the community it serves

(Information to be gathered from parents and children)

1. Approximately how many families live in the area? NEAR ABOUT 2800 FAMILIES IN 35 VILLAGES.

2. What do the parents do for a living? (Agricultural worker, daily wage laborer etc.)

AGRICULTURAL WORKER, DAILY WAGE EARNERS.

3. At the time of enrolment, does the school ask for the names of both parents?

Yes YES No, just the father's name No, just the mother's name

4. How often do the teachers meet the parents?

ONCE A MONTH OFFICIALLY.

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

BY MEETING MOSTLY. SOME PARENTS CONTRIBUTE RS.5/- AS FEE TO THE TEACHERS.

6. Are there any Government Schools in the area? Yes YES No

7. If yes, how far are the Government Schools from the community? IN THE VICINITY.
SOME ARE ABOUT 1 TO 2 K.M. AWAY FROM VILLAGES.

8. Why did the parents choose this school over the Government School?

REGULAR CLASSES ARE HELD, DISCIPLINE MAINTAINED AND CHILDREN ARE HAVING INTEREST IN STUDING AT SCHOOL OF PALAS.

9. When you visited, how many children were present in the class?

What is the regular class strength?

Comments: I VISITED 5 SCHOOL LISTED AS BELOW WITH ATTENDANCE RECORD.

SCHOOL PLACE	REGULAR STRENGTH	PRESENT AS THE DATE OF VISIT
JUNAPANI	49	42
THEMBA	39	30
HANUMANPADA	46	36
NIMBARI	28	21
MOHIDA	28	19

10. Do the children seem to enjoy coming to school?

YES

PART C: Project particulars

(Information to be gathered from students and staff)

1. What is the mode of teaching in the school? (Check the appropriate choices)

- A. Formal (State Board, Central Board etc.) **till what class?**
 B. Non-Formal Education (NFE) **do the students also attend formal school?**
 C. Vocational
 D. Other . Please specify _____

NON FORMAL EDUCATION

2. *If A (Formal), up to what grade(LKG, 5th, 7th etc.) does the school conduct classes?*

NOT APPLICABLE

3. *If B (Non-Formal Education) how many of the children also attend formal schools in the area?*

MAJORITY OF STUDENT ATTENDS FORMAL SCHOOL.

If none do, does the project plan this for the future?

4. *If Non-Formal Education, does the organization create its own study material (books, games)?*

YES BOOKS, CHARTS, GAMES , ETC.

5. *If C (Vocational), what do the children do after they finish training?*

6. *How many students are currently enrolled? How many new students were enrolled in the past 12 months?*

469 BOYS AND 313 GIRLS. IN ALL 782 SYUDENTS.

7. *How many students left in the past 12 month, and why?*

155 ARE SENT UP TO STD.V AND FEW MIGRATED DUE TO CHANGE OF PLACE OF WORK OF THEIR PARENTS.

8. *How many school days were missed in the past 6 months by all students?*

5 DAYS SCHOOL HOLIDAY DECLARED DURING HOLI FESTIVAL.

9. *How many days was the school open in the past 6 months?*

141 DAYS

10. *How many staff or volunteers are recruited from the community?* ALL FROM
COMMUNITY.

How many of the staff are women? 7

11. How many teachers are there in total? How many new teachers have joined in the past 12 months?

IN ALL THERE ARE 31 TEACHERS . OUT OF WHICH 6 NEW TEACHERS JOINED IN LAST 12 MONTHS.

12. How many teachers have left the school in the past 12 months, and why?

NONE OF TEACHER LEFT SCHOOL.

13. How many days did the teachers miss work in the past 3 months?

BESIDES HOLIDAY ALL DAY ATTENDED BY TEACHERS AS PER THEIR RECORD.

14. Does the organization train the teachers? Yes No

If yes, how do they provide the training?

YES, MONTHLY TRAINING AT THE CENTRE BY RESOURCE PERSONNEL, EXPERTS, USE OF MASS MEDIA, ETC.

15. Does each child have their own books? How many books does a child have on average?

YES. 2 TEXT BOOKS AND 2 NOTEBOOKS.

16. Does each child have their own school uniform? Are there enough school uniforms for all children?

THOSE STUDENT ATTEND FORMAL SCHOOL HAVE UNIFORM, OTHERS DOSEN'T HAVE.

17. How much is the staff paid?

RS.1200 PER MONTH WHICH IS VERY LOW AS COMPARE TO THEIR EFFORTS.

Is it on par with the salary paid to the staff in the Government schools? Yes No

NO. GOVERNMENT SCHOOL TEACHERS ARE PAID 25 TIMES MORE THAN THIS.

(Please have a look at the accounting books of the organization and answer the following questions)

18. Have the teacher salaries in the last 6 months been paid on time? Yes No

YES.

PART D: Financial resources of the organization

(Feedback from the person conducting the site visit – you may again request the accounting books/overview of Operating Expenses (OPEX))

1. Is there a deviation between the OPEX and our approved budget? Yes No

Are all items covered in the budget? Yes No Maybe

If yes, what is the deviation (list per item)? NO

2. Do you think the proposed amounts in the budget are reasonable? Yes No Maybe

AS PER MY THOUGHT TEACHERS SALARY SHOULD BE INCREASED.

3. *Is there anything you think should be added or removed from the budget?*

Yes No

If you recommend any changes to the budget, please explain your reasons for this.

NO

4. *Did you discuss the proposed changes with the project? If so, please describe their response.*

I PROPOSED TO COVER OTHER VILLAGES WERE AT PRESENT NO FORMAL OR INFORMAL SCHOOL IS AVAILABLE WHICH THE STAFF OF VMS POSITIVELY RESPONDED.

PART E: Comments

(Feel free to attach documents if necessary)

ALREADY PHOTOS AND VIDEOS SEND.