

# Minutes of Monthly Meeting

<b>Date</b>	12.02.2016
<b>Time</b>	18:30 – 21:00
<b>Venue</b>	GZ Oerlikon, Gubelstrasse 10, 8050 Zurich
<b>Attendees</b>	Rajesh, Pratyush, Rajdeep, Samyuktha, Namita, Hans, Katka, Karthik (new), Nandini (new), Karthik, Damu, Kirti, Vinit, Sujit

<b>Topic Summary</b>	<p>Project Budget Presentations for Funding approvals</p> <p><b>LBP</b></p> <ol style="list-style-type: none"><li>1. Budget was presented by Radjeep.</li><li>2. The amount of INR 16,56,000 was approved by with the following result. <b>YES 11 NO 0 abstain 3</b></li></ol> <p><b>SACRAS</b></p> <ol style="list-style-type: none"><li>1. Budget was presented by Namita</li><li>2. Details about the maintenance cost was not clear to the members. Namita will clarify this with Shanti Kumar and Surjit Kumar.</li><li>3. Total amount approved INR 4,10,850 for the New Dampi school including all costs and then INR 5,46,200 and INR 2,48,650 for teachers' salaries and other costs at Wangoo and Loilamkot school respectively. The approval result was the following. <b>YES 11 NO 0 Abstain 3</b></li></ol>
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**Palas**

1. Budget was presented by Samyuktha.
2. Some points of concern were raised: boarding fees doubled, but it seems to be ok as overall % increase, the number of classes increased by 5, communication is challenge, more strict deadlines and guidelines needed with the schools contacts to improve efficiency
3. Funding of INR13,93,710.00 was approved with the following result.

**YES 12 NO 0 ABSTAIN 1****Boys Town**

1. Budget will be presented and approved the next meeting in March.
2. “Support a Child” program was approved by the members with the following result.

**YES 11 NO 0 ABSTAIN 3**

Note: In this program a private donor will directly take care of the educational cost of a child at Boys Town. 3 donors have already been identified.

**Action Point**  
**Responsibility**  
**Timeline**

Funds transfer from the US and Swiss accounts  
 Respective Project coordinators with the help of the treasurer  
 February-March 2016

**Topic**  
**Summary**

**Finances**

The following was the e-mail update from Doris.

1. Audit review was successfully done by Pascal Fischer and the statement was received.
2. CHF 2,500 was received for Tamil Nadu from private donors and has been transferred to Karthik. There was no fund matching done.
3. A general share of around USD 35,000 is expected from the global treasury in March.

**Action Point**  
**Responsibility**  
**Timeline**

Doris

<b>Topic</b>	<b>Bollywood Party Disco and other events</b>
<b>Summary</b>	The venue of the last year is not available, so it was agreed to postpone the event for the fall of 2016
<b>Action Point</b>	--
<b>Responsibility</b>	Pratyush
<b>Timeline</b>	October-November-December 2016

<b>Topic</b>	<b>Charity as your Hobby Program (CAYH)</b>
<b>Summary</b>	The goal of this year is to increase the number of donors of this program.
<b>Action Point</b>	Suggestions of members to ask friends and members to share and support this program. It will be promoted via social media as well.
<b>Responsibility</b>	Kriti, Pratyush
<b>Timeline</b>	--

<b>Topic</b>	<b>Chaat with Chaat – upcoming event</b>
<b>Summary</b>	<ol style="list-style-type: none"> <li>1. <b>CHF 80 was donated to Asha Zurich</b> from Laddu sales of Damu at the last event by Kriti.</li> <li>2. Next event will be on <b>April 2<sup>nd</sup> – all donations will go to Asha Zurich.</b></li> </ol>
<b>Action Point</b>	Promotion and outreach
<b>Responsibility</b>	Kriti, Pratyush, Samyuktha, Damu
<b>Timeline</b>	March-April 2016

<b>Topic</b>	<b>Zurich Marathon</b>
<b>Summary</b>	<p>Date: April 24<sup>th</sup></p> <ol style="list-style-type: none"> <li>1. 10 teams and 2 full marathon runners registered and practice started with WYOP who will train the runners.</li> <li>2. A committee was formed in the meeting for managing mailing list, tracking runners for fundraising, website profiles, marathon and pre-marathon planning, pay-pal checking, thank you notes.</li> </ol>
<b>Action Point</b>	List of tasks will be emailed by Rajesh.

<b>Responsibility</b>	Rajesh, Pratyush, Namita, Damu, Karthik
<b>Timeline</b>	February–March– pril 2016

<b>Topic</b>	<b>Mentoring of new future coordinators</b>
<b>Summary</b>	<ol style="list-style-type: none"> <li>1. Some new volunteers will be mentored by the existing coordinators. The following was agreed upon.</li> <li>2. Samyukhta will mentor Leena(Lausanne) on VMS, Rajdeep will mentor Karthik on LBP, Namita will mentor Karthik on SACSAS, Stefania will mentor Damu on Boys Town</li> </ol>
<b>Action Point</b>	--
<b>Responsibility</b>	Respective Project coordinators
<b>Timeline</b>	February-December

<b>Topic</b>	<b>Other logistics</b>
<b>Summary</b>	<ol style="list-style-type: none"> <li>1. Monthly Meeting Room – change was proposed to Impact Hub Zurich, which will be tested in the future couple of months; the cost would be CHF30 per session on monthly basis including internet</li> <li>2. Online access will be tested as well for members that are further away – online platform will be tested at the next meeting</li> </ol>
<b>Action Point</b>	--
<b>Responsibility</b>	Katka & Pratyush
<b>Timeline</b>	--