

Minutes of Monthly Meeting

Date	02.03.2016
Time	18:30 – 20:15
Venue	Impact Hub Zurich, Sihlquai 131, 8005 Zurich
Attendees	In person: Rajesh, Pratyush, Rajdeep, Doris, Stefania Virtual: Sachin, Katka, Namita, Vineet, Indranil

Topic	Charity concert/Bollywood party
Summary	<ol style="list-style-type: none">1. A number of proposals were received from classical artists for concerts. They were discussed along with the pros and cons of such concerts from previous years' experience. Pros include team building while working on it which includes getting new volunteers. Cons include hard workload on volunteers over several months which do not always result in significant revenues.2. The decision was postponed for a later meeting, when it will be clear whether we can do a fundraising Bollywood party.
Action Point	Figure out clubs for Bollywood party and cheap concert venues etc.
Responsibility	Prat, Rajdeep
Timeline	August – November 2016

Topic	Financial updates
Summary	<ol style="list-style-type: none">1. Exact amount of general funds split not known yet. It is expected to be known by the end of March.
Action Point	---
Responsibility	Doris, Prat

Timeline	March 2016
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Topic	Team Asha in Zurich Marathon 2016
Summary	<ol style="list-style-type: none"> 1. 12 teams and 4 full marathon runners are registered. 2. 13th team will be registered after mid-March if there are enough runners. 3. A separate bank account to be opened for tracking the marathon donations. Doris has already talked to UBS about it. There is no extra cost involved.
Action Point	Get the runner profiles, motivate the runners for fundraising, organize the trainings with WYOP etc
Responsibility	Rajesh, Doris + Marathon Committee
Timeline	March-May 2016

Topic	Lok Biradari Prakalp
Summary	<ol style="list-style-type: none"> 1. MoU will be signed and sent soon. 2. Funds of the first installment will go from Zurich account.
	Vishwamandal Sevashram
	<ol style="list-style-type: none"> 1. MoU will be signed and sent soon. 2. Funds of the first installment will go from Zurich account.
	SACSAS
	<ol style="list-style-type: none"> 1. Admin/Maintenance cost clarified with on-site coordinator. They are mainly repair cost owing to damage. 2. MoU will be signed and sent soon. 3. Funds of the first installment will go from the US account.

Boys Town Society

1. 3 donors have already started donating for Support a Child program.
2. First the funds are transferred in INR from Asha account to Boys Town. Subsequently the donor is transferring the amount in CHF to Asha.
3. Budget received for 2016. Significant increases are shown which are being discussed with the on-site coordinator.
4. Stefania will send across a site visit report and highlight the critical points based on her experience of staying on-site for three weeks.

Ved Vignan Maha Vidyapith

1. Funds transfer for the second installment to be done from the US account.

Action Points

Funds transfer by March 2016

Responsibility

Rajdeep, Stefania, Sam, Namita, Katka and Doris

Timeline

March 2016

Topic**New proposal discussion – Sabuj Sangha****Summary**

1. Proposal received from Sabuj Sangha, based in Sundarbans and Alipurduar was discussed in the meeting. Prat showed a presentation based on his interaction with the on-site coordinator. Link of the presentation - <https://docs.google.com/presentation/d/1m1sXSGpCPFTgil1R4ONpjqF-uulOSGaBWkdtrjCuYE/edit?usp=sharing>
2. Questions were asked on the high cost of travel, probable political affiliation and people behind the organization. These will be clarified in the second Skype call with the coordinator and the personal site visit.
3. The organization can manage Support a Child program as well. That can be the possible entry point for Asha's engagement.
4. Prat will do the site visit of the Sundarbans schools and Doris the site visit of the Alipurduar school in late March and early April 2016 respectively.

Action Points

Responsibility	Prat, Doris
Timeline	March-April 2016