

## **Minutes of Asha Zurich's Monthly Meeting**

**Date:** 07.02.2014

**Time:** 18:30 - 20:30

**Place:** Sitzungszimmer, TEZET Oerlikon

**Members present:** Kirti, Doris, Indranil, Akshata, Rajesh, Sachin, Tulika, Neera, Hans-Jürg, Varsha, Umesh, Rajdeeb, Shalmali, Pratyush

### **Points Discussed**

#### **Events in 2014**

- 8<sup>th</sup> March: Kirti's Chat with Chaat
- 6<sup>th</sup> April: Marathon
- May: Disco
- 22<sup>nd</sup> June: Running event by WYOP & Asha
- Sep/Oct: Spandan3

#### **Marathon**

- We will have 6 teams this year.
- Runners needed for the 9.7 and 10.2 km slot, all other slots are taken.
- Nitesh Gandhi and Atit Patel will be asked to help promote Asha Marathon on the IAGZ and other Indian organization websites.

#### **Spandan 3**

- Kirti has proposed a classical programme with the talented vocalist Sayantani and a renowned Kathak dancer.
- Will present a preview of their work and profile in the next meeting.
- Ideas for other artists/themes welcome.

#### **Audit Report**

- The balance sheet of 2013 was audited and accepted by Sachin.
- Will show the finances separately for the US and Zürich funds.

#### **Annual Report**

- Financial report needs to be added at the end of the Annual Report
- E-mail report to our donors

#### **Newsletter**

- Umesh will take a lead in drafting newsletters every quarter.
- Rajesh will send out a template.
- Neera will help in editing.

#### **US Funds**

- Received 8000USD, due to closing of the ASHA Houston chapter in US.
- Funds need to be utilized until Dec 2014.

### **Funding Projects**

- The committee approved payment of first installments based on MoU 2013 (Lok Biradari Prakalp: INR 1,85,000/-, Vishwa Mandal Sevashram: INR 400,000/- and SACSAS: INR 1,53,060) to meet H1 2014 expenses.
- The FY 2014 budget shall be placed and approved in following monthly meeting. The second installment shall be based on approved FY 2014 budget.

### **New project to be taken up in 2014**

- Call for proposals to be sent out.
- Akshata will send out a summary of the projects, which have sent us a request for funding.
- To be discussed in the next meeting.

### **ZEWO Certification**

- Jürg to help with the paperwork.
- Will be discussed in the next meeting

### **Official email id for Asha Zürich**

- Easy to access older communications (e-mails).
- Rajesh will discuss with Pramod Prashant .
- Move the domain to another provider – economical and efficient.

### **Other points**

- Spandan 2 - attendee list to be updated.
- Tax -return certificates to be sent out to donors.
- President and treasurer names will be updated in the Asha bank account.
- Attempt will be made to retain the earlier address.