

# Minutes of Monthly Meeting

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| <b>Date</b>      | 05.09.2014  |
| <b>Time</b>      | 18:30 – 21:00   |
| <b>Venue</b>     | GZ Oerlikon   |
| <b>Attendees</b> | Pratyush, Deepika, Doris, Kamlesh, Sachin, Hans, Farooq Razvi (New), Rajdeep, Samyukta, Sumukh (New). |

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| <b>Topic</b>          | <b>SACSAS</b>  |
| <b>Summary</b>        | <ol style="list-style-type: none"> <li>1. Receipts for actual spends are received.</li> <li>2. Shanti kumar has visited the site. He will send the site visit/progress report soon.</li> <li>3. MoU for New Dampi school is not located yet. Signed MoU for self-sustainability should be canceled.</li> </ol> |
| <b>Action Points</b>  | <ol style="list-style-type: none"> <li>1. Review and present the site visit/progress report.</li> <li>2. Decision on MoU – locate the New Dampi MoU, cancel the self-sustainability MoU</li> </ol>   |
| <b>Responsibility</b> | Dipshikha and Namita   |
| <b>Timelines</b>      | Next monthly meeting   |

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| <b>Topic</b>          | <b>CAYH</b>                                      |
| <b>Summary</b>        | Working good (900 CHF/month on an average)       |
| <b>Action Point</b>   | Need to focus to make it a big event like others |
| <b>Responsibility</b> | Need to discuss about it in future meetings      |
| <b>Timelines</b>      | 2-3 Months                                       |

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| <b>Topic</b>          | <b>Christmas Card</b>   |
| <b>Summary</b>        | <ol style="list-style-type: none"> <li>1. Proposal to order cards from India, most probably from some charitable trusts. (Sachin's responsibility)</li> <li>2. Cards from Vistaprint with Asha logo. (Prat's responsibility)</li> <li>3. Renu will continue to working on cards and will update us as per her convenience.</li> </ol> |
| <b>Action Point</b>   | Required actions as per the necessity   |
| <b>Responsibility</b> | Prat, Sachin, Renu  |
| <b>Timelines</b>      | If possible one week before spandan (27 Sep'14)   |

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| <b>Topic</b>          | <b>Christmas Dinner at Malabar restaurant</b>  |
| <b>Summary</b>        | <ol style="list-style-type: none"> <li>1. Minimum booking required – 40 (half) or 80 (full).</li> <li>2. Crowdguard + Asha-Zurich collaboration for X-mas dinner (option-1)</li> <li>3. Lunch for Asha-volunteers (35CHF/person) (Option-2)</li> </ol> |
| <b>Action Point</b>   | Finalize the plan, time and number of reserved seats for the lunch.  |
| <b>Responsibility</b> | Doris, Samyukta will also join in future meetings with restaurant owner.   |
| <b>Timelines</b>      | Mid October  |

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| <b>Topic</b>          | <b>Sport</b>   |
| <b>Summary</b>        | <ol style="list-style-type: none"> <li>1. School is not yet finalized</li> <li>2. Suggestion for Umesh to contact to Affoltern sports center where WYOP run 1 was organized</li> </ol> |
| <b>Action Point</b>   | Need to contact more schools and sport centers. Take contacts from Indranil if required.   |
| <b>Responsibility</b> | Umesh  |
| <b>Timeline</b>       | Mid September  |

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| <b>Topic</b>          | <b>New Project in Kerala</b>   |
| <b>Summary</b>        | Conducted by one couple and their son. Not a very big project but worth giving attention. Waiting for response from our coordinator for further steps. |
| <b>Action Point</b>   | Collect as much as information as possible before next monthly meeting   |
| <b>Responsibility</b> | Sachin   |
| <b>Timeline</b>       | 1 month  |

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| <b>Topic</b>          | <b>New Project in Tamilnadu</b>   |
| <b>Summary</b>        | <ol style="list-style-type: none"> <li>1. Proposal was already sent to the group. Sachin presented an audio summary by one of the coordinators.</li> <li>2. Partially funded by Art of Living Foundation.</li> <li>3. Big budget, better planning and team, easy to get timely feedback. Building under construction</li> <li>4. Needs INR 50 lacs for construction work and subsequently the running cost. Session will start from July'2015.</li> </ol> |
| <b>Action Point</b>   | More information and details before next monthly meeting.   |
| <b>Responsibility</b> | Sachin  |
| <b>Timeline</b>       | 1 Month   |

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| <b>Topic</b>          | <b>Spandan</b>   |
| <b>Summary</b>        | <ol style="list-style-type: none"> <li>1. Children allowed in the concert= &gt;=8yrs.</li> <li>2. Baby-seating is for = 5 – 8yrs. (Need suggestions from Shalmali before final decision)</li> <li>3. No entry fee for volunteers. If someone wants to pay, then he/she can donate the ticket price to Asha-Zurich.</li> <li>4. No input from decoration team.</li> </ol> |
| <b>Action Point</b>   | Need updates from all responsible people in next Spandan meeting.  |
| <b>Responsibility</b> | Kirti, Amit, etc.  |
| <b>Timeline</b>       | Before Next Spandan meeting  |

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| <b>Topic</b>          | <b>Suggestions</b>  |
| <b>Summary</b>        | <ol style="list-style-type: none"> <li>1. Making of an official video for Asha-Zurich for new volunteers. (From Hans)</li> <li>2. Apero for Asha donors and volunteers. (From Sam)</li> </ol> |
| <b>Action Point</b>   | Need to contact restaurants and sponsors for Apero.   |
| <b>Responsibility</b> | For Apero = Samyukta;<br>For Video = Need to raise this point in next meetings.   |
| <b>Timeline</b>       | 1 Month   |

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| <b>Topic</b>          | <b>General</b>  |
| <b>Summary</b>        | <ol style="list-style-type: none"> <li>1. Official e-mail IDs need to be updated on the Asha Zurich and global Asha website.</li> </ol> |
| <b>Action Point</b>   |   |
| <b>Responsibility</b> | Rajesh  |
| <b>Timeline</b>       | As soon as possible   |